

**REGISTRATION FORM**

REF:

CUSTOMER. NO.

DATE:     /     / 200

Agent Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone No. \_\_\_\_\_

Mobile: \_\_\_\_\_

Remark: \_\_\_\_\_  
\_\_\_\_\_

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MEMBER'S NAME: -----  
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ADDRESS OFFICE:  
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TELEPHONES: -----

ADDRESS RESIDENTIAL:  
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TELEPHONES: -----

A FORM OF UNDERTAKING TO BE FURNISHED BY THE PROSPECTIVE MEMBER/ MEMBER'S WHO OR ANY OF THE SAID MEMBER'S OF THE FAMILY OR ATTORNEY /EXECUTOR ETC., IS OWING THE ACCOMMODATION TO DISPOSE OF THE SAME THROUGH US ONLY.

SIR,

I /WE WANTS TO DISPOSE OF THE FOLLOWING ACCOMMODATION ON OUTRIGHT SALE / LEAVE & LICENCE BASIS, PLEASE REGISTER MY/ OUR NAME AS PER THE DETAILS PROVIDED UNDER AND ARRANGE TO GIVE YOUR CLIENTS INSPECTION OF THE OUR PREMISES AT GIVEN TIME AND AT YOUR COST OR AT YOUR CLIENTS COST.

I/WE WANT TO DISPOSE OFF THE FOLLOWING RESIDENTIAL / COMMERCIAL /INDUSTRIAL ACCOMMODATION THROUGH YOU ON OUTRIGHT SALE / LEAVE AND LICENCE BASIS , AND SAME IS OWNED BY ME / US AND IT IS WITH MARKETABLE TITLE \*\*

NAME OF THE OWNER /S or VENDOR /S  
(1) \_\_\_\_\_

(2) \_\_\_\_\_  
(3) \_\_\_\_\_

FULL ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TELEPHONE NO : OFFICE : \_\_\_\_\_  
RESI : \_\_\_\_\_  
MOBILE: \_\_\_\_\_

1. I/WE WANT TO DISPOSE OFF ON: OWNERSHIP/ LEAVE AND LICENSE /  
COMPANY LEASE / GOODWILL BASIS (Pagdi) \_\_\_\_\_

2. AREA OF THE ACCOMMODATION: CARPET: \_\_\_\_\_ BUILT UP \_\_\_\_\_ SUPER BUILT UP  
\_\_\_\_\_

3. APPROX. RATE PERSQ.FT. \_\_\_\_\_

4. NO.OF BEDROOM / HALL / KITCHEN: \_\_\_\_\_. + IF ANY CONVERTED: \_\_\_\_\_

5. NO.OF W.C. / BATH ROOMS / TOILETS: \_\_\_\_\_. ATTACHED \_\_\_\_\_. COMMON IF  
ANY \_\_\_\_\_

6. WHETHER ACCOMMODATION IS FURNISHED: YES/ NO. \_\_\_\_\_  
PARTLY FURNISHED \_\_\_\_\_

FLOORING: LEAVING ROOM \_\_\_\_\_ KITCHEN \_\_\_\_\_  
BEDROOM \_\_\_\_\_

ATTACHED BALCONY \_\_\_\_\_ TERRACE \_\_\_\_\_ SQ. FT.  
\_\_\_\_\_

UNDER USING: YES / NO \_\_\_\_\_ SINCE \_\_\_\_\_ LOCK AND  
KEY \_\_\_\_\_

7. HOW MANY FLATS IN EACH FLOOR? \_\_\_\_\_. (1 BHK, 2 BHK,3 BHK.)  
\_\_\_\_\_

8. VIEW OF FLAT: \_\_\_\_\_

9. NO. OF PARKING PLACES: \_\_\_\_\_ OPEN TYPE \_\_\_\_\_, COVERED  
\_\_\_\_\_

10. NO. OF LIFTS: \_\_\_\_\_. OPEN TYPE \_\_\_\_\_, \_\_\_\_\_ CLOSED TYPE. \_\_\_\_\_ SER.  
LIFT \_\_\_\_\_

11. OUTGOING / MAINTENANCE CHARGES / PER MONTH:  
\_\_\_\_\_

12. SOCIETY TRANSFER CHARGES: \_\_\_\_\_ PAYABLE BY SELLER / PURCHASE  
\_\_\_\_\_

13. CLASS AND CONDITION OF THE BUILDING: \_\_\_\_\_ . BUILD ON OR BEFORE  
\_\_\_\_\_

14. BUILDERS NAME AND ADDRESS:  
\_\_\_\_\_

**15. OTHER FACILITIES / AMENITIES IF ANY:**

- A-----
- 
- B-----
- 
- C-----
- 
- D-----
- 
- E-----
- 
- F-----
- 

PLACE: \_\_\_\_\_

DATE: \_\_\_\_\_

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**TERMS AND CONDITION CONFIRM AND AGREED BY ABOVE SAID CLIENT/CLIENTS:**

I / WE HEREBY AGREE AND CONFIRM TO PAY YOUR USUAL **BROKERAGE PREVAILING** IN THE MARKET OR FIXED BY **THE ESTATE AGENTS ASSOCIATION OF INDIA** I.E., @ 2 % ON THE TOTAL CONSIDERATION OF THE SALE / PURCHASE PRICE . TWO MONTHS RENTS (ONE RENT EQUAL TO 2 % OF TOTAL DEPOSIT PLUS ONE MONTH AGREED RENT) IN CASE OF LEAVE AND LICENSE OR LEASE UP TO 3 YEARS, AND PLUS @ 8 % SERVICE TAX ON TOTAL SUM OF BROKERAGE PAID. THESE WILL BE PAYABLE AS UNDER:

(A) 25 % OF THE TOTAL BROKERAGE AT THE TIME OF SIGHING M.O.U./ OR PAYMENT OF EARNEST MONEY AND IT IS CALLED NON-REFUNDABLE SERVICE CHARGES OR OUT OF POCKET EXPENSES BORN BY YOU AND BALANCE WILL BE PAYABLE ON COMPLETION OF SAID DEAL AND FURTHER ,ONCE THE BROKERAGE PAID, IT SHOULD NOT BE REFUNDABLE AT ANY CASE.

I / WE HEREBY AGREE AND CONFIRM THAT THE PAYMENT OF THE BROKERAGE CALCULATED IN THE MANNER STATED ABOVE IS AN ADMITTED AND CONFIRMED LIABILITY BY ME / US.

ON OUR FAILURE TO PAY THE SAID BROKERAGE , THE SAME SHALL BE TREATED **AS A CRIMINAL BREACH OF TRUST** AND / OR FRAUD COMMITTED BY ME /US UPON YOU AND FOR WHICH YOU SHALL BE ENTITLED AND / OR LIBERTY **TO TAKE CRIMINAL PROCEEDING AGAINST ME/US** WHICH SHALL HOWEVER BE WITHOUT PREJUDICE TO THE CIVIL PROCEEDING WHICH MAY BE ADOPTED BY YOU AGAINST ME/ US .IN SUCH AN EVENT , I/WE HEREBY AGREE AND CONFIRM TO PAY THE BROKERAGE TOGETHER WITH @ 2% INTEREST

PER MONTH FOR SAID DELAYED PERIOD AND ALL OTHER COSTS , CHARGES , AND EXPENSES INCURRED BY YOU TO COVER THE BROKERAGE AND SUCH TOTAL OF INTEREST PLUS COST , CHARGES AND EXPENSES IS ADMITTED AND CONFIRM LIABILITY ON ME /US.

I / WE FULLY UNDERSTAND AND REALIZE THAT YOUR TRADE IS STOCKING INFORMATION AND PASSING THE SAME TO THE PROSPECTIVE CLIENTS WITH YOUR USUAL REMUNERATION / BROKERAGE I /WE HAVE READ ALL THE TERMS AND CONDITIONS CAREFULLY AND DO UNDERSTAND OUR MORAL RESPONSIBILITY TO ABIDE BY THE SAME.

I / WE HAVE PAID RS. 300/=( RUPEES THREE HUNDRED ONLY ) AS YOUR MEMBERSHIP REGISTRATION CHARGES AND WHICH IS ALSO NON - REFUNDABLE.

YOURS TRULY,

(-----)

VENDOR / SELLER / LEASOR /OR THEIR ATTORNEY

PLACE:

DATE:

Note: We will pay sub brokerage / Commission RS. 5,000/= To RS. 50,000/= Only subject to completion of the deal

If deal is not go through then we will give you RS. 1,000 /= as reward points and same shall be payable at the

Time of other information and same shall be deal by us only.

We shall not pay the brokerage if same property is already been listed to us prior your information.

This offer is valid for 90 days from 1<sup>st</sup> April 2004.

Your information is kept strictly confidential and you are also advice not to disclose said information to

Others.

Before come to our office please take prior appointment by telephone

Since this form is computerised generated sign of the authorisation is not necessary